



**DISTRICT EDUCATION COUNCIL
Superintendent's Monitoring Report**

Policy Name	Communication to the Council		
Policy Number	ASD-W-EL8	Number of Reports per year	1
Policy	<i>With respect to providing information and recommendations to the Council, the Superintendent shall not fail to keep the Council informed.</i>		
Date of Report	October 21, 2021		
Date of Previous Report (s) This School Year	N/A		
Date of Future Report (s) This School Year	N/A		
Report Filed by:	David McTimoney, Superintendent		
Report Supported by:			

Interpretation:

- **Policy requires the Superintendent to maintain open and effective communication with the Council by sharing information on all key matters related to the responsibilities of Councilors as outlined in the *Education Act*. This information shall come in forms of data, sharing of trends, and internal and external changes to the education system**
- **The Superintendent will provide Superintendent Reports for each DEC policy listed under Executive Limitations and End Results, as well as any information that may alter a previous established DEC policy.**
- **The Superintendent will provide for reports of significant media coverage to be shared with the DEC.**
- **The Superintendent will advise the DEC in a timely manner if there is anticipated or actual district non-compliance with any policy of the Council as well as advise if the DEC, itself, is not in compliance with the governance process or council/staff relations.**

Policy Name	Communication to the Council
<p><u>Justification:</u></p> <ul style="list-style-type: none"> • In accordance with the Education Act, the duties of the Superintendent include ensuring effective communication links, procedures and mechanisms are in place (Education Act, 48(2)(h)). • The District Education Council must align DEC policies with provincial policies, legislation and regulations. (Education Act, 36.9(5a)). Therefore, any changes to provincial policies or regulation must be shared with Council in order for it to reflect on the impact to current DEC policy. • Council members maintain communication links with Parent School Support Committees (Education Act, 36.9(5f)) within their sub-districts. This provides a link to the communities they serve. Awareness of significant media coverage allows Council to be informed of stories and topics which may affect public opinion and decision-making by government. Council members are better prepared for their role when they are informed of key issues affecting education. <p><u>Compliance:</u></p> <ul style="list-style-type: none"> • DEC reports are submitted following the Council’s annual reporting cycle, unless adjusted by Council during a public meeting or, in the case of the 2019-20 school year, the formal reporting by the Superintendent is canceled due to the global pandemic. • Regular updates and reports are provided to Council through email on media inquiries, media coverage and current media trends. • DEC is informed of changes to provincial policy when relevant to the work they do. • Responsible communication between the Superintendent and DEC occurs as needs arise regularly and in between formal Council meetings. 	

Policy Name	Communication to the Council
<p>Evidence:</p> <ul style="list-style-type: none"> • <u>DEC Planning Cycle - 2021-2022</u> • <u>Superintendent Monitoring Reports - 2021-2022</u> • <u>Superintendent Report - ASD-W ER2.0: Mission, Vision and Core Values Statement</u> • <u>Superintendent Report - ASD-W ER2.1: Academic Excellence</u> • <u>Superintendent Report - ASD-W ER2.3: Healthy Living</u> • <u>Superintendent Report - ASD-W ER11: Wabanaki Education</u> • <u>Superintendent Report - ASD-W ELO: Global Executive Limitations</u> • <u>Superintendent Report – ASD-W EL1: Emergency Superintendent Succession</u> • <u>Superintendent Report – ASD-W EL4: Budgeting/Forecasting – October 2019</u> • <u>Superintendent Report – ASD-W EL4: Budgeting/Forecasting – January 2020</u> • <u>Superintendent Report – ASD-W EL6: Effective Use of Schools</u> • <u>Superintendent Report – ASD-W EL8: Communication to Council</u> • <u>Education Act</u> • DEC Planning Cycle – 2021-2022 - Appendix A • Spreadsheet of Media Contacts - Appendix B • COVID Communications Report – Appendix C 	
<p>Compliance: I report compliance with this policy.</p>	

Superintendent's Signature:	_____
DEC Chair Signature:	_____
Date:	_____



Anglophone West School District

District Education Council - Planning Cycle 2021-2022

The Annual “Must Do’s”

July

- Rest

August

- Opening Meeting for New District Education Council

September

- Superintendent Report (1 of 1) – ASD-W-ER2: Mission, Vision and Core Values Statement
- Superintendent Report (1 of 1) – ASD-W-EL0: Global Executive Limitations
- Superintendent Report (1 of 1) – ASD-W-EL1: Emergency Superintendent Succession
- Parent School Support Committee – Plan for Orientation
- Curricular and Program Presentation

October

- Superintendent Report (1 of 4) – ASD-W-EL4: Budgeting/Forecasting (2nd Quarter Report)
- Superintendent Report (1 of 1) – ASD-W-EL8: Communication to Council
- Curricular and Program Presentation

November

- Superintendent Report (1 of 1) – ASD-W-ER2.1: Academic Excellence
- Curricular and Program Presentation

December

- First Nations Tuition Enhancement Report
- Superintendent Report (1 of 1) – ASD-W-ER11: Wabanaki Education
- Council Self Evaluation: Governance Process ASD-W-GP1 to ASD-W-GP12
- Curricular and Program Presentation

January

- Superintendent Report (2 of 4) – ASD-W-EL4: Budgeting/Forecasting (3rd Quarter Report)
- Superintendent Report (1 of 2) – ASD-W-EL4: DEC Finance and Budget
- Superintendent Report (1 of 1) – ASD-W-EL6: Effective Use of Schools
- Curricular and Program Presentation

February

- Superintendent Report (1 of 1) – ASD-W-ER2.3: Healthy Living
- Council Self Evaluation: Council Staff Relations ASD-W-CSR1.0 to ASD-W-CSR6
- Curricular and Program Presentation

March

- Superintendent Report (1 of 1) – ASD-W-EL2: Staff Treatment
- Superintendent Report (3 of 4) – ASD-W-EL4: Budgeting/Forecasting (4th Quarter Report)
- Capital Improvement Projects and Major Capital Construction Projects - Discussions
- Curricular and Program Presentation

April

- Superintendent Report (1 of 1) – ASD-W-EL5: Asset Protection
- Curricular and Program Presentation

May

- Superintendent Report (1 of 1) – ASD-W-ER2.2: School Culture
- Superintendent Report (1 of 1) – ASD-W-ER4: Sexual Orientation and Gender Identities
- Capital Improvement Projects and Major Capital Construction Projects – Approvals
- Curricular and Program Presentation

June

- Superintendent Report (4 of 4) – ASD-W-EL4: Budgeting/Forecasting (*Final Report for Fiscal Year & Expenditure Plan Approval*)
- Superintendent Report (2 of 2) – ASD-W-EL4: DEC Finance and Budget
- ASD-W-CSR1.3: Superintendent Performance and Accountability
- Curricular and Program Presentation

Additional Topics That Could Be Considered For Agenda Items

- ***Discussion and Review of Any of the DEC Policies, Including But Not Limited To:***
 - ASD-W-GP2/3/4: Role of Council, Chair and Members
 - ASD-W-GP6: Agenda
 - ASD-W-CSR1: Authority of the Superintendent/Single Point of Connection
- ***Curricular and Program Presentations***
 - Literacy
 - Numeracy
 - Science
 - Social Studies
 - Enrichment
 - French
 - Technology
 - Physical Education and Health
 - Fine Arts
 - First Nations
 - International Programs
 - Education Support Services
 - Community Engagement
- ***Policy – New and for Review; DEC, School, District or Provincial***
- ***Transportation and Catchment***